

**Washington State Environmental Health Association
Annual Membership Meeting
AGENDA**

Date: Wednesday, May 2, 2017
Time: 7:00 a.m. – 8:00 a.m.
Location: 65th Annual Educational Conference
Wenatchee Convention Center
121 N Wenatchee Ave, Red Delicious Room West Room
Wenatchee, Washington

7:05 a.m. – Approval of Agenda

Meeting started at 7:10. Agenda approved (Jodie moved, Jeremy seconded).

7:10 a.m. – Approval of Minutes

The meeting's minutes will be approved at the next Board meeting because they weren't sent out to the Board ahead of time for review.

- March 23, 2017 (regular Board meeting)

7:15 a.m. – Treasurer's Report We're at about \$100K in the investment account and investments have improved. Jesse plans to review our investments at some point to make sure that they're as effective as they could be. WSEHA is likely going to profit from the AEC and the 2017 Pool Conference.

7:25 a.m. – President/President-Elect transition

7:30 a.m. – 2018 Annual Educational Conference

- We have a full bid from the Great Wolf Lodge and an informal one about the RL. Joe and Ruth (2018 AEC Chair) have been checking out the hotels; availability dates are the end of April/beginning of May.

- Jesse would like to look at both of the contracts to see if there's anything weird about them
- Member participants of the meeting were asked for input about the half day-full day-half day AEC format, and there was a lot of positive feedback; Tom Kunesh said that from a budget standpoint, having travel time built-in was great.
- An email vote will occur next week for the venue; 100% of voting members must participate, and the vote must be unanimous, otherwise a conference call or in-person meeting must be scheduled in order to complete the vote.
- The hotel bids will be sent out to the Board for the vote on Monday; deadline for the votes on Friday. Jesse will look at the contracts and will most likely make a recommendation and make the motion.
- Mike Vinatieri made a comment that the Marketing Committee needs to be more involved in the discussion of venues so that they can evaluate the space to make sure that it's optimal for vendors. Vendors also need to have plenty of time to submit abstracts in case they'd like to present at the AEC; there's been too many times when vendors are still be contacted as we're

closing in on the abstract proposal deadline. This is really important for making money at the AEC.

- Shawn asked the group whether or not the RL is conducive to vendor spaces, and Ned said that RL is doable for vendors; Joe said that in terms of vendor spaces, GWL would be more robust. Joe said that we'll have to have vendors as an agenda item as the next meeting to discuss the philosophical question of what role we want the vendors to play in the AEC & how much money we'd like to see come in from them.

- **2017 AEC Input:** Jesse said he really liked the location and thought the AEC went really well; he suggested that we come back to Wenatchee the next time that we have an Eastside AEC.

- We'll do a membership demographic evaluation to see where most people are located
- Jodie recommended that the AEC be held opposite of the Salish Sea Conference since a lot of folks have to choose between the two conferences (and they will likely choose the Salish Conference).

7:45 a.m. – Committee reports

- Education Committee: Ki Straughn is still interested but she's too busy with her new position to participate right now
- Nominations and Awards Committee: Busy this year, current Chair is Larry French. James Rivard is on the committee
- Publications Committee: Not present
- International Health Committee: We made \$1566 from the auction/raffle. We want to ask Luis Flores if he would like to be IHC Chair.
- Policy and Procedures Committee: Shawn said that he talked with Ned about being Chair (he volunteered to be the Chair) with the assistance of Ned for a smooth transition. Ned and Mike V. are committee members. Dayna will get the policy & procedures for WSEHA to Shawn for review.

7:50 a.m. – Regional Vice-Presidents' reports

- **Olympic Region** - *Jodie Holdcroft*: Nice conference, good work parties.
- **Central Region** - *James Rivard*: Not present
- **Northwest Region** – *Bill Angel*: Not present
- **Southwest Region** – *Jeremy Simmons*: Still hasn't done a regional meeting, but suggested that regional meetings be held concurrently at the AEC. That way you have at least one regional meeting per year.
- **Eastern Region** – *Chris Skidmore*: The AEC was great, great statewide attendance.

7:55 a.m. – New business

- Future Board meetings and locations: Dayna will send out a meeting email to get the next meeting scheduled.
- President's minute: Need to discuss the Pool Manual, purchasing laptops, purchase camera.

- Election results: Treasurer count- Mike Young 15 and Jesse Smith 41. Jesse Smith, Susan Shelton, Jodie Holdcroft, Niels Nicolaisen, Mike Young, and Joe Laxson were write-ins for the President-Elect position.

7:58 a.m. – Adjourn (Joe motioned, Mike seconded)