



**Washington State Environmental Health Association
Board of Directors Meeting
MINUTES**

Date: Monday, November 2, 2020
Time: 2:00-4:00 pm
Call Info: 877-311-2008, code 300864#
Website Link: [Board](#); password: WSEHABOARD

2:02 pm	<p>Call to Order, Roll Call; Ashley-Rose, Tom Kunesh, Nancy Bernard, Mike Young, Steve, Megan McNelly, Steve Galvez, James Rivard, Frank Brown (NEHA Region 1 VP), no Jodie, Jesse late</p>	<i>T. Kunesh</i>	
	<p>Approval of Agenda Move: Nancy Second: James Aye: 5 Nay: 0</p>	<i>T. Kunesh</i>	
	<p>Approval of Minutes Amend title to meeting minutes from agenda Add discussion of extension of Board Member terms Move: Nancy Second: Jen Aye: 5 Nay: 0</p>	<i>T. Kunesh</i>	
	<p>Executive Secretary's Report Review Membership Report-membership has dropped from the beginning of year; that's not a surprise due to no AEC and possible mailing issues with working from home and not getting mail from work address.</p>	<i>M. McNelly</i>	
	<p>Treasurer's Report See P/L document-not much going on right now. Investments are going well</p>	<i>J. Smith</i>	

	<p>\$40k in bank account, though \$2k check for scholarship recipient not cashed due to COVID</p> <p>Insurance will be due later this month.</p> <p>IRS sent a note saying they didn't get our tax returns from the end of April. Jesse responded back and resent the documents.</p>		
	<p>2021 AEC</p> <ul style="list-style-type: none"> - Update-Tom: <i>not for public announcement</i>-NEHA will go away from in person in 2021 and will develop a virtual conference offerings; a formal announcement will be at the end of November; Tom may remain on the AEC Committee in case Spokane is still in the running in the future; NEHA was really interested in Spokane....so what does WSEHA want to do for educational offerings? <i>Go to AEC Subcommittee</i> - Elections-back in March, the Board elected to extend the terms of Board members until an annual meeting could be called. Is everyone okay still serving? When WSEHA can hold a virtual conference, then we can hold a membership meeting. Write something up for the newsletter to promote the open position/s. 	<p><i>T. Kunesh</i></p>	
	<p>2021 IHC Recipient- Two possible options</p> <p>Mangrove Action Project</p> <p>Village Volunteers-ceramic water filter western Kenya; looks like a good option</p> <p>Looks at guidestar.com for list of possible recipients. The IHC can do the research and selection of the top organizations to donate, then send out to Board for top selection and second</p>	<p><i>S. Galvez</i> <i>A-R Ferguson</i></p>	
	<p>Advisory Committee invitation from TCC</p> <p>The faculty from TCC reached out to WSEHA for a member on their group to help with skills, training, and give EPH a voice at the table. They will always have a virtual option for Board Member. Nancy is interested in supporting it. Tom suggested a SW Region person participate. The group meets twice a year.</p> <p>Nancy moves WSEHA commits an EPH member to the TCC Advisory Committee Community Health bachelor's program. Jen seconds. Megan asked if the Board Member should report back to the Board or Regional VP for a recap. All in favor, no opposed. Tom said Nancy can recruit members in good standing in the SW Region.</p>	<p><i>M. McNelly</i></p>	

	<p>Move: Nancy Second: Jen Aye: 5 Nay: 0</p>		
	<p>Subcommittees</p> <p>Publications-no report, waiting for NEHA to announce plans before the next publication</p> <p>Awards-Larry would like assistance from regional VPs; James said there was an email a few years ago that he'll look for</p> <p>NEHA-Frank provided some background since he's new to the group. He is working in Washington Co, OR. NEHA had some free educational sessions over the summer; Tom mentioned a NEHA report on COVID response that he'll send out.</p> <p>AEC-WSEHA would like to do a virtual conference, looking for partnerships; if DOH partners, all information must be closed captioned; keep it short, 2-4 hour blocks; the subcommittee is willing to look at a virtual platform</p> <p>Nancy moved to approved AEC planning committee to pursue virtual AEC options, outline and training options; Jen seconds, Tom clarifies the committee will report back to Board by Jan 15, 2021</p> <p>Rephrase motion, "Continue planning virtual platform education plan for 2021, report to Board of Directors by Jan 15, 2021." Nancy still motions, Jen still seconds. All aye; Zero nay.</p> <p>NEHA study found there may be 50% increase in virtual attendance versus in person conferences.</p>		
	<p>Acknowledgement of email vote results (2020 Awards/Scholarships and IHC donation)</p> <p>The email votes have worked.</p>	<i>M. McNelly</i>	
3:30 pm	<p>Adjourn</p> <p>Other items-Joe and Janet from DOH Food Safety reached out to Tom regarding partnering with WSEHA on COVID and Food Safety. Nancy had a few questions and will talk to Joe and Tom.</p> <p>No other agenda items.</p> <p>Nancy motions to adjourn the meeting Jen seconds</p> <p>Move: Nancy Second: Jen Aye: 6 Nay: 0</p>	<i>T. Kunesh</i>	