

**Washington State Environmental Health Association  
Board of Directors Meeting Minutes**



**Date:** Tuesday, November 26, 2024  
**Time:** 12:10 pm – 12:50 pm  
**Location:** Zoom, Meeting ID: 852 5653 1718, Passcode: F2uXp4

PRESIDENT	Sammy Berg	x	CENTRAL V-P	James Rivard	
PRESIDENT ELECT	Jeremy Simmons	x	OLYMPIC V-P	Heather W-G	
IMM. PAST PRESIDENT	Susan Shelton	x	SOUTHWEST V-P	Katie Lott	x
SECRETARY	Jen Garcelon		EASTERN V-P	Vikki Barthels	x
TREASURER	Jesse Smith	x	NORTHWEST V-P	Ethan Schmidt	
EXECUTIVE SECRETARY*	Megan McNelly	x	NEHA REP*	Bill Emminger	

\*non-voting positions

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**12:10 pm**      **Call to Order, Roll Call, Approve Minutes, Approve Agenda**      *S. Berg*      **Action**

*Vikki motioned to approve the minutes; Katie seconded; passed – all ayes, no nays, no abstain*

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**2025 AEC Budget for Approval**      *M. McNelly*      **Action**

*There will be fewer funds available next year for training due to the budget shortfall which will likely affect attendance at the conference. The food counts aren't sent in until most of the registrations have been received so if there are fewer attendees that budgeted, the food budget will be adjusted accordingly. The ferry costs and schedule should be linked to the website with registration.*

*Vikki motioned to approve the budget; Susan seconded; passed – all ayes, no nay, no abstain*

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**December meeting**

*Sammy will be contacting the Board for a short meeting in December to discuss the Executive Secretary contract.*

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**Adjourn**      *S. Berg*      **Action**

*Meeting adjourned at 12:23 pm*

*Vikki motioned; Susan seconded; motion passed; no nay or abstain*

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