

## AWARDS MANUAL TABLE OF CONTENTS

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## INTRODUCTION

### PURPOSE

The purpose of this manual is to provide guidance concerning the nomination and selection of recipients for the following awards of the Washington State Environmental Health Association.

- a) The John Nordin Outstanding Sanitarian Award
- b) The Jack B. Hatlen Inspirational Award
- c) Environmental Health Professional of the Year Award
- d) Past President's Award
- e) Honorary WSEHA Membership
- f) Cind M. Treser Memorial Student Scholarship Award
- f) Rookie of the Year Award
- g) Environmental Health Story of the Year Award
- h) Most Humorous/Embarrassing Moment Award

Specifically, this manual is designed to:

1. Provide guidance to the members of the Nominations & Awards Committee in fulfilling their responsibilities concerning each of the awards;
2. Provide guidance to the Board of Directors concerning the final selection of recipients;
3. Provide guidance to members of the Association who wish to nominate candidates for the awards; and
4. Establish consistent criteria and specifications for the awards and their presentation.

### POLICIES

It is the policy of the Washington State Environmental Health Association that every effort shall be made to identify and reward deserving environmental health practitioners through special recognition by their peers.

1. Primary responsibility for the identification and selection of qualified candidates shall rest with the Nominations & Awards Committee.

2. Final selection of the candidates for the awards of the Association shall be made by action of the Board of Directors. The selections made by the Board of Directors are final and cannot be appealed.

3. All members of the Association are eligible to be nominated for any of the awards; except that officers and elected members of the Board of Directors are not eligible to receive any of the major awards of the Association (i.e., the Jack Hatlen Inspirational Award or the Outstanding Sanitarian Award) while they are sitting on the Board of Directors. Also, current members are not eligible for an Honorary WSEHA Membership.

### **PROCEDURES**

1. The members of the Nominations & Awards Committee shall follow the guidelines established in the following sections of this manual in making their selection of the candidates for the various awards of the Association.

2. The Nominations & Awards Committee shall maintain the list of award recipients and notify the Executive Secretary of the Association of each year's recipients.

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## **JOHN NORDIN OUTSTANDING SANITARIAN AWARD**

### **PURPOSE**

The purpose of this award is to give recognition to a member of the Association who:

1. Has earned the respect of his/her peers for outstanding service in the promotion of, and contribution to, the environmental health profession;
2. Does his/her job well, taking responsibilities seriously and continuously striving for excellence;
3. Shows a commitment to the environmental health profession by giving of his/her ideas and efforts;
4. Leads, by example, his/her fellow professionals to go beyond just what is expected; and
5. Contributes to the advancement of the environmental health professional and everything the job and title represents.

### **POLICY**

It shall be the policy of this Association to only make this award to nominated individuals who meet the following eligibility criteria. If in any year, no members are nominated, or if in the judgment of the Committee or the Board of Directors the nominated individuals do not meet the criteria, no award shall be awarded in that year.

### **ELIGIBILITY CRITERIA**

To be eligible for this award, the nominee must:

1. Be a member in good standing in any category of membership of the Association;
2. Have contributed to the field of environmental health above and beyond the usually expected level of performance, and in so doing, contributed to the elevation of the professional status of the environmental health practitioner;
3. Demonstrated exemplary adherence to the precepts of the Code of Ethics of the Association; and
4. Not have been a previous recipient of the award, nor be currently serving as an officer or director of the Association.

## PROCEDURES

### 1. Nominations for the Award:

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.
- c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.
- d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee.
- e. The nomination and relevant support materials should include:
  - 1) A letter or letters of recommendation explaining why the nominee is regarded as outstanding as defined above.
  - 2) Biographical information using the following outline as a general format.
    - a) General: Family and other personal information
    - b) Education:
      - Schools attended
      - Degrees received
      - Other formal education/training
    - c) Employment History (in chronological order):
      - Place of employment
      - Job Titles/Positions
      - Scope of Responsibilities
    - d) Professional Contributions: List those significant contributions to the field of environmental health that are of outstanding character, for example, outstanding accomplishments in one or more of the following areas.
      - Program development
      - Program administration
      - Research, training or education
      - Special recognition by other organizations
      - Volunteer activities
      - Other
    - e) Publications: List published articles, documents or major unpublished materials developed for presentation to professional groups.

- f) Professional Association Activities: List the professional associations to which the nominee belongs including:
  - Years of membership
  - Positions of responsibility
  - Outstanding contributions
- g) Professionalism: List the outstanding qualities of the individuals that relate to his/her job performance, including:
  - Positive, enthusiastic attitude
  - Commands respect
  - Works well with the public
  - Other
- h) Other: List and describe other areas of activity that demonstrate participation, involvement and/or contribution.
  - Community service
  - School
  - Church
  - Service organizations
  - Other
- i) Appendix: Include all supporting documentation.

## **2. Review and Selection Procedure:**

- a. All nominations and supporting materials should be reviewed and evaluated by the Nominations & Awards Committee. A numerical score should be developed for each nominee using the following criteria. (Maximum possible = 100)
  - 1) Professionalism. The scope and significance of the nominee's contribution to the field of environmental health, which enhances the quality of environmental health practice. (Points = 20)
  - 2) Individual Achievements. Special activities, accomplishments, or work above and beyond usual employment practices. (Points = 20)
  - 3) WSEHA Activities. Offices held, committee assignments, participation in promoting continuing educational activities, etc. (Points = 15)
  - 4) Other Public Health Activities. Membership and activities in other public health or related organizations or public health volunteer work. (Points = 10)
  - 5) References. Recommendations from recognized persons in the field of environmental health. (Points = 10)
  - 6) Employment. Positions held, level of duties and responsibilities, breadth of experience, etc. (Points = 10)
  - 7) Publications. Published or unpublished articles and/or other documents, authored or co-authored by the nominee, which contribute to the art and science of environmental health. (Points = 5)
  - 8) Education. Degree(s) earned, continuing professional education (special courses or training) completed. (Points = 5)
  - 9) Other. Miscellaneous items, not covered above, which demonstrate the nominee's outstanding leadership or contribution to the field of environmental health. (Points = 5)

- b. A nominee should have a point total of more than 70 in order to be considered eligible for the award. All eligible nominees, as determined by the above screening procedure, shall be considered as candidates for the award.
- c. The Committee shall select only one of the candidates, by acclamation or vote, as its recommended recipient. The Committee's recommendation shall be forwarded to the Board of Directors for final approval. The Board may request to see the supporting materials for the candidate.
- d. Should the Board disagree with the Committee's recommendation, it may return the recommendation to the Committee for further action. The Committee may then select an alternate candidate or return a recommendation that the award not be awarded for this year.

**3. Award Specifications:** The award shall consist of a plaque and a bound copy of the materials developed to support the candidate's nomination.

- a. **Plaque:** The award shall be a metal plate mounted on a wood base, approximately 8 inches by 10 inches in size. The metal plate shall have at least a 1 inch border and contain the following inscription:

JOHN NORDIN  
OUTSTANDING SANITARIAN

20??

Presented to

First M. Name

by the

Washington State  
Environmental Health Association

b. All written materials developed in support of the candidate shall be attractively bound by the Committee for presentation to the recipient.

**4. Presentation Procedure:**

a. The award shall be presented (annually, provided a qualified candidate is nominated and selected) during the WSEHA Annual Educational Conference.

b. The presentation shall be made by the Chairperson of the Nominations and Awards Committee, by some other appropriate person, or both.

c. The Committee shall prepare an article for submission to the *WSEHA Newsletter*, together with an accompanying photograph of the recipient receiving the award.



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### **NEHA CERTIFICATE OF MERIT**

The National Environmental Health Association shall be notified and a request made to award the Outstanding Sanitarian a NEHA Certificate of Merit.

1. The Committee shall prepare the necessary materials for this recognition by June 1st of the year in which the award is made.
2. The materials to be prepared by the Committee shall include the following:
  - a. A letter for the President's signature urging NEHA to recognize the Outstanding Sanitarian, through the award of a NEHA Certificate of Merit; and,
  - b. A statement of recognition, which summarizes the materials contained in the recipient's award materials.

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## **JACK B. HATLEN INSPIRATIONAL AWARD**

### **PURPOSE**

The purpose of the Jack B. Hatlen Inspirational Award is to give recognition to a WSEHA member who has:

1. Directed considerable time, commitment and personal effort toward the development, maintenance and/or promotion of the Washington State Environmental Health Association; and,
2. Inspired and motivated other environmental health professionals, through his/her involvement and personal enthusiasm, to become involved with the Association and to develop their maximum level of personal and professional potential.

### **POLICY**

It shall be the policy of this Association to only make this award to nominated individuals who meet the following eligibility criteria. If in any year, no members are nominated, or if in the judgment of the Committee or the Board of Directors the nominated individuals do not meet the criteria, no award shall be awarded in that year.

### **ELIGIBILITY CRITERIA**

To be eligible for this award, the nominee must:

1. Be a member in good standing in any category of membership (NOTE: special emphasis shall be given to practitioners at the field level, but members at other levels should not be excluded);
2. Not have been a previous recipient of the award, nor be currently serving as an officer or director of the Association; and
3. Exhibit inspirational traits and qualities that reflect credit both upon the nominee as an individual and the profession. The desired inspirational traits are characterized by the following.
  - A positive and enthusiastic attitude
  - An orientation to meet challenges
  - An interest in the development of others
  - An interest in the approach(es), which others take to problems
  - Willingness to accept challenges and to try new ways of doing things
  - Willingness to take a stand on issues

Ability to encourage others to become involved

The activities of a nominee should epitomize the objectives of the Association. Activities that should be considered include:

- a. Developing cooperation among the various branches and departments of government in activities directed toward the improvement of public health;
- b. Increasing the knowledge and efficiency of WSEHA members to promote high standards of attainment in their work;
- c. Increasing opportunities for the professional development of the members;
- d. Enhancing the professional recognition of environmental health practitioners; and
- e. Giving time to the Association by serving on committees and on the Board.

## **PROCEDURES**

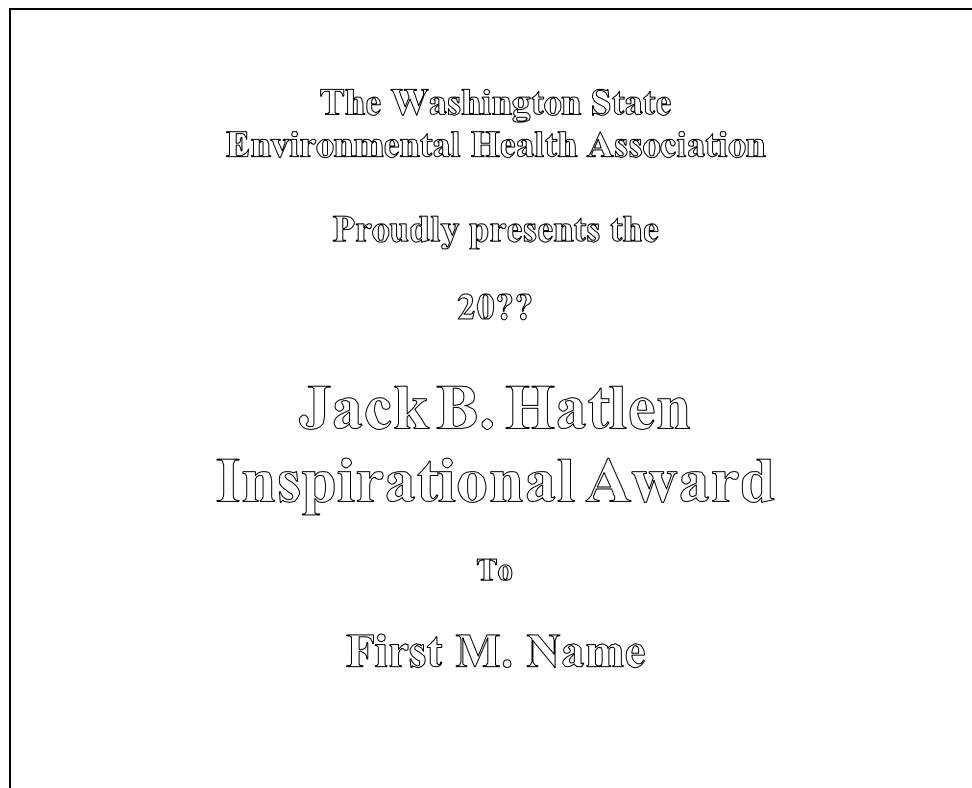
### **1. Nominations for the Award:**

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.
- c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.
- d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee.

### **2. Review and Selection Procedure:**

- a. All nominations and their supporting materials shall be reviewed and evaluated by each member of the Committee. The members of the Committee may determine which nominees are qualified by consensus or by vote.

- b. Of the nominees determined to be qualified, the Committee shall select the one individual who, in their judgment, is the most qualified.
- c. The recommendation of the Committee shall be forwarded to the Board of Directors for final approval. The Board may request to see the written materials submitted concerning the recommended candidate(s). Should the Board disagree with the Committee's recommendation, it may request the Committee to make an alternate recommendation.
- 3. Award Specification:** The award shall be a metal plate mounted on an appropriate wooden base, approximately 8 inches by 10 inches in size. The plate shall bear the following inscription:



**4. Presentation:**

- a. The award shall be presented (annually, provided a qualified candidate is nominated and selected) during the WSEHA Annual Educational Conference.

- b. The presentation shall be made by the chairperson of the Nominations & Awards Committee or by some other appropriate person designated by the Chairperson.
- c. The Committee shall prepare an article for submission to the *WSEHA Newsletter*, together with an accompanying photograph of the recipient receiving the award.

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## **ENVIRONMENTAL HEALTH PROFESSIONAL OF THE YEAR AWARD**

### **PURPOSE**

The purpose of this award is to give recognition to an environmental health professional who may or may not be a member of the Association and who within a given year:

1. Developed an environmental health program or project which significantly contributed to the advancement of a specific field of environmental health;
2. Showed outstanding service and dedication in his/her particular job in the promotion of environmental health;
3. Displayed extraordinary leadership and/or professionalism in responding to an environmental health issue or emergency; and/or
4. Advanced the promotion of environmental health in a community service activity or project.

### **POLICY**

It shall be the policy of this Association to only make this award to nominated individuals who meet the following eligibility criteria. If in any year, no members are nominated, or if in the judgment of the Committee or the Board of Directors the nominated individuals do not meet the criteria, no award shall be awarded in that year.

### **ELIGIBILITY CRITERIA**

To be eligible for this award, the nominee must:

1. Have contributed to the field of environmental health above and beyond the usually expected level of performance or service in the year prior to nomination;
2. Have demonstrated exemplary adherence to the precepts of the Code of Ethics of the Association; and
3. Not have been a previous recipient of the award, nor be currently serving as an officer or director of the Association.

### **PROCEDURES**

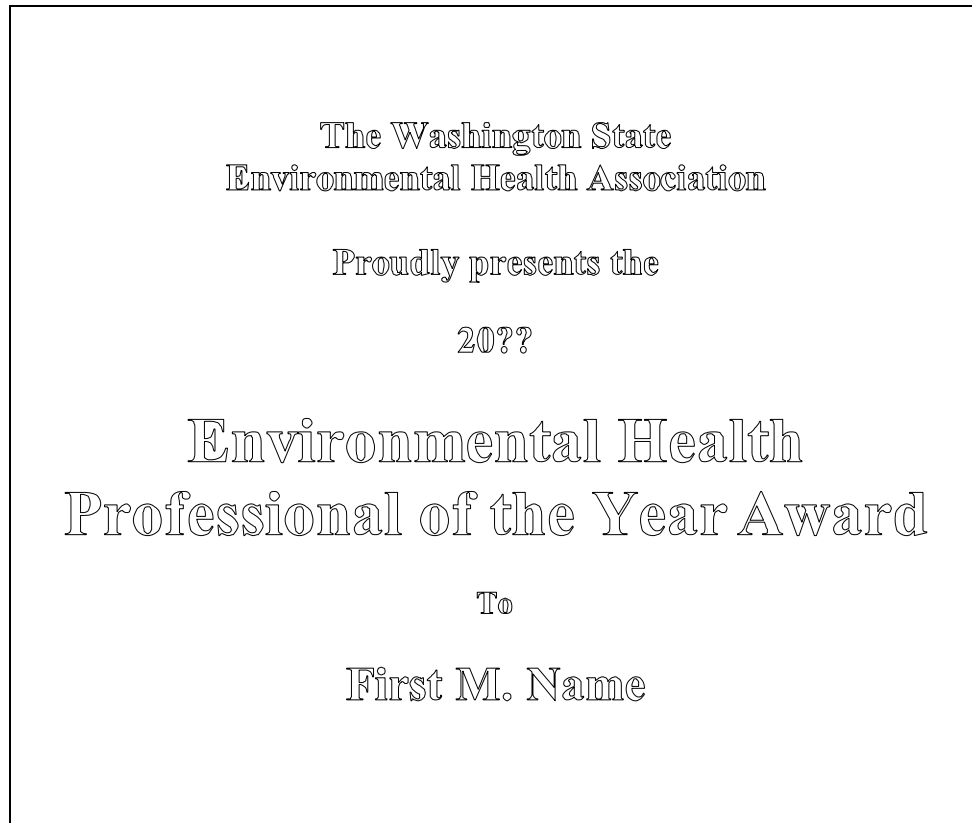
**1. Nominations for the Award:**

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.
- c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.
- d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee.

**2. Review and Selection Procedure:**

- a. All nominations and their supporting materials shall be reviewed and evaluated by each member of the Committee. The members of the Committee may determine which nominees are qualified by consensus or by vote.
- b. Of the nominees determined to be qualified, the Committee shall select the one individual who, in their judgment, is the most qualified.
- c. The recommendation of the Committee shall be forwarded to the Board of Directors for final approval. The Board may request to see the written materials submitted concerning the recommended candidate(s). Should the Board disagree with the Committee's recommendation, it may request the Committee to make an alternate recommendation.

**3. Award Specification:** The award shall be a metal plate mounted on an appropriate wooden base, approximately 8 inches by 10 inches in size. The plate shall bear the following inscription:



**4. Presentation:**

- a. The award shall be presented (annually, provided a qualified candidate is nominated and selected) during the WSEHA Annual Educational Conference.
- b. The presentation shall be made by the chairperson of the Nominations & Awards Committee or by some other appropriate person designated by the Chairperson.
- c. The Committee shall prepare an article for submission to the *WSEHA Newsletter*, together with an accompanying photograph of the recipient receiving the award.



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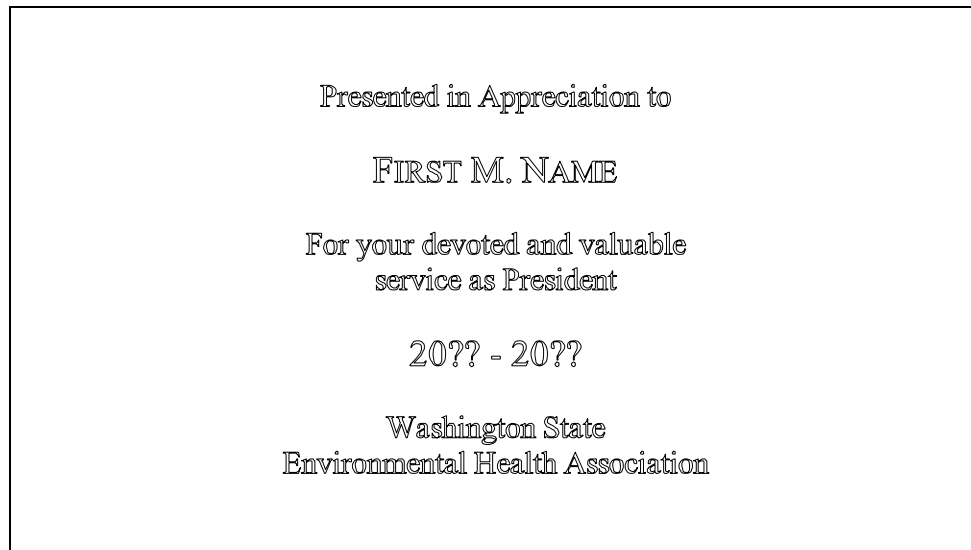
## PAST PRESIDENT'S AWARD

### PURPOSE

The purpose of the past President's Award is to recognize and honor the efforts and contributions of the outgoing WSEHA President by the membership of the Association.

### PROCEDURES

**1. Award Specification:** The award shall consist of a plaque commemorating the Past-President's tenure. It shall be a metal plate mounted on an appropriate wooden base, approximately 8 inches by 10 inches in size. The plate shall bear the image of a gavel and the following inscription:



**2. Presentation Procedures:**

The award shall be presented during the WSEHA Annual Educational Conference by the incoming President of the Association.

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## HONORARY MEMBERSHIP

### PURPOSE

The purpose of awarding honorary membership in the Washington State Environmental Health Association is to give recognition to a person for distinguished achievement or service in the field of environmental health or public benefit.

### ELIGIBILITY CRITERIA

1. A nominee for honorary membership should have made a significant contribution to the field of environmental health by achievements in the field or in related fields or through public service activities, which have benefited the field or profession.
2. The nominee should, by past performance and behavior, demonstrate his/her adherence to the concepts and principles embodied by the objectives and "Code of Ethics" of the Association as spelled out in the WSEHA Constitution and By-Laws.
3. Current members of the WSEHA are not eligible.
4. Residency within the state of Washington is *not* a requirement.

### PROCEDURES

#### 1. Nomination and Selection:

- a. Nominations may be submitted by any member of the Association to the Nominations and Awards Committee.
- b. Nominations should include a narrative statement of the nominee's contribution to WSEHA and/or the nature of his/her distinguished service to the field of environmental health.
- c. The Committee will review all nominations and submit a recommendation to the Board of Directors for final approval.
- d. The Board of Directors, in unusual circumstances, may award an Honorary Membership without review by the Nominations & Awards Committee. In such cases, the Board shall subsequently provide to the Nominations & Awards Committee a copy of any related materials, used in the decision or presentation of the award, for its records.

- 2. Award Specifications:** A Certificate of Honorary Membership, suitable for framing, shall be issued to each recipient. The certificate shall be similar to the following example:

<p style="text-align: center;">The Washington State Environmental Health Association</p> <p style="text-align: center;">Hereby grants Honorary Membership in this Association to</p> <p style="text-align: center;">FIRST M. NAME</p> <p style="text-align: center;">In recognition of his/her distinguished service in the field of environmental health</p> <p>Date, 20??</p> <p style="text-align: right;">_____ President</p>
---

- 3. Presentation:** Honorary Membership Certificates shall, ordinarily, be presented at, or in conjunction with, the Annual Educational Conference.

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## **CIND M. TRESER MEMORIAL STUDENT SCHOLARSHIPS**

**formerly**

## **ED PICKETT MEMORIAL STUDENT SCHOLARSHIPS**

### **PURPOSE**

The WSEHA scholarship program gives recognition to outstanding and deserving undergraduate students majoring in environmental health (or in an allied discipline) and who intend to take employment in the field of environmental health in Washington State upon completion of the baccalaureate degree requirements.

### **ELIGIBILITY CRITERIA**

The applicant must:

1. Be enrolled in a program accredited by the National Accreditation Council for Environmental Health Curricula (EHAC), or have a curriculum comparable to the model curriculum recommended by the EHAC. The program must include substantial coursework in the following areas:
  - 1) Biology & Microbiology;
  - 2) Organic & Inorganic Chemistry;
  - 3) Epidemiology;
  - 4) Biostatistics; and
  - 5) Environmental Health topics (e.g., food protection, air pollution, water and wastewater, solid waste, vector control & housing, toxics & hazardous substances, hazardous waste, etc.);
2. Be a student member of WSEHA, or become a member upon receipt of the scholarship;
3. Demonstrate his/her intent to become employed in the field of environmental health in Washington following graduation;
4. Have submitted a completed Scholarship Application form, and be willing to submit a photograph if awarded the scholarship;
5. Intend to attend the WSEHA Annual Educational Conference to receive the scholarship award; and
6. Not be a previous recipient of the award.

### **PROCEDURES**

**1. Nomination and Selection:**

- a. The President and the Board of Directors will appoint a four-member Scholarship Committee, which shall be a subcommittee of the Nominations & Awards Committee.
  - 1) One of the members of the subcommittee shall be the Chair of the Nominations and Awards Committee.
  - 2) At least one member of the sub-committee shall be a faculty member of a college or university environmental health program that has been accredited by the National Council for the Accreditation of Environmental Health Curricula.
- b. The Association will advise eligible institutions during January (or such other month as may be determined by the Board) of the availability of the Scholarship and request submission of applications.
- c. The Scholarship Committee, meeting with or after having consulted with the environmental health program advisers from each school from which there are applicants, will review and select the scholarship winner(s) based on their:
  - 1) Academic excellence;
  - 2) Community and campus activities; and
  - 3) Potential for future contributions to the profession as an environmental health specialist.
- d. If there are funds available for more than one scholarship, one of the scholarships should be awarded to an eligible applicant whose financial need is the primary criterion.
- e. The Scholarship Committee shall inform the Board of Directors, the institution(s), and the individual(s) of their selection.

**2. Award Specification:**

- a. The annual budget of the Association shall contain an allocation for the Scholarship Award, which shall consist of part or all of the interest derived from the monies invested in the Scholarship Fund. The amount of the award shall be fixed by the Board upon recommendation of the Nominations and Awards Committee and the Finance Committee.
- b. The monetary award, in the form of a check drawn on the Association's account, shall be accompanied by a framed certificate imprinted similar to the following example:

The Washington State  
Environmental Health Association

Presents the

The Cind M. Treser Memorial Student Scholarship  
Award for 20??

to

FIRST M. NAME

In recognition of his/her outstanding achievements  
while a student at Name of University

Date, 20??

\_\_\_\_\_  
President

**3. Presentation:** The award(s) shall be made at the WSEHA Annual Educational Conference by a member of the Scholarship Committee or other appropriate WSEHA member.

**ATTACHMENTS**

**1. Scholarship Committee Members:**

1987	Chuck Treser	Gary Irvine	Jack Hatlen	
1988	Chuck Treser	Gary Irvine	Tony Gomez	
1989	Chuck Treser	Bryan Harrison	Tony Gomez	
1990	Chuck Treser	Bryan Harrison	Tony Gomez	
1991	Chuck Treser	Bryan Harrison	Sharon Greenman	
1992	Chuck Treser	Bryan Harrison	Sharon Greenman	
1993	Chuck Treser	Linda Chapman	Sharon Greenman	
1994	Chuck Treser	Sara Brallier	Larry Kirchner	
1995	Chuck Treser	Sue Waldrip	Larry Kirchner	
1996	Chuck Treser	Janet Anderberg	Sue Waldrip	
1997	Chuck Treser	Janet Anderberg	Sue Waldrip	
1998	Chuck Treser	Sue Waldrip	Tania Busch-Weak	
1999	Chuck Treser	Sue Waldrip	Tania Busch-Weak	
2000	Chuck Treser	Rick Miklich	Tania Busch-Weak	Ned Therien
2001	Chuck Treser	Ned Therien		
2002	Chuck Treser	Ned Therien		
2003	Chuck Treser		Britt Pfaff-Dunton and Meagan Yoshimoto were the recipients	
2004	<i>not awarded</i>			
2005	<i>not awarded</i>			
2006	<i>not awarded</i>			
2007	Chuck Treser	Ned Therien		
2008	Chuck Treser	Ned Therien		
2009	Chuck Treser	Ned Therien		
2010	<i>not awarded</i>			
2011	<i>not awarded</i>			
2012	<i>not awarded</i>			
2013	Chuck Treser	Ned Therien	Joe Graham	Geoffrey Crofoot

**2. Sample Scholarship Application Form:**

**WASHINGTON STATE ENVIRONMENTAL HEALTH ASSOCIATION**

**CIND M. TRESER MEMORIAL SCHOLARSHIP APPLICATION**

Student's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_ Phone No.: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

**Instructions:**

1. Fill in the following information:
  - a. Present college/university: \_\_\_\_\_  
Major: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_  
Total number of (semester)/(quarter) hours earned: \_\_\_\_\_
  - b. List all previous colleges/universities attended: \_\_\_\_\_  
\_\_\_\_\_
  - c. List any previous honors/awards (including scholarships): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Attach a copy of your current university/college transcript to this application form.
3. Attach a brief biographical sketch (one page), describing your interests, your school and community activities, and indicating your plans for the future.
4. Sign the application form.
5. Ask your adviser or other qualified individual who can comment on your academic performance to complete the information requested on the back of this form and mail it to the *Washington State Environmental Health Association, 3045 Northwest 57th Street, Seattle, WA 98107* before **March 1, 20\_\_**.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**3. Sample Recommendation Form:**

**CIND M. TRESER MEMORIAL SCHOLARSHIP RECOMMENDATION**

The student listed on the reverse side is submitting this application to the Scholarship Committee of the Washington State Environmental Health Association. We would appreciate your candid evaluation of this individual. Please address yourself to the five following questions. In addition, please feel free to make any additional comments, which you feel are relevant.

We appreciate the time and effort that you are making on behalf of this student. Please send the completed application to the *Washington State Environmental Health Association, 3045 Northwest 57th Street, Seattle, WA 98107* before **March 1, 20\_\_**.

1. In what way have you become acquainted with the applicant?

2. How would you rate the applicants' intellectual capacity

AVERAGE     GOOD     VERY GOOD     EXCELLENT     OUTSTANDING

Explain:

3. How would you rate the applicants overall performance?

AVERAGE     GOOD     VERY GOOD     EXCELLENT     OUTSTANDING

Explain:

4. What are the applicant's outstanding strengths?

5. If known, comment on the applicant's financial situation.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## **ROOKIE OF THE YEAR AWARD**

### **PURPOSE**

The purpose of this award is to give recognition to a new member of the environmental health profession who:

1. Has earned the respect of his/her peers for outstanding service in the promotion of, and contribution to, the environmental health profession;
2. Does his/her job well, taking responsibilities seriously and continually strives for excellence;
3. Shows commitment to the environmental health profession by giving of his/her ideas and efforts;
4. Goes beyond what is expected; and
5. Contributes to the advancement of the environmental health profession and everything the job and title represents.

### **POLICY**

It shall be the policy of the Association to only make this award to nominated individuals who meet the eligibility criteria listed below. If, in any year, no member is nominated, or if in the judgment of the Committee or Board of Directors, none of the nominated individuals meet the criteria, no award shall be made in that year.

### **ELIGIBILITY CRITERIA**

To be eligible for this award the nominees must:

1. Be a member in good standing of the Association;
2. Have contributed to the field of environmental health above and beyond the usually expected level of job performance, and in doing so, contributed to the elevation of the professional status of the environmental health practitioner;
3. Have demonstrated exemplary adherence to the precepts of the Code of Ethics of the Association;

4. Not have been a previous recipient of the award, nor be currently serving as an officer or director of the Association; and
5. Have begun as an environmental health practitioner within 24 months of the date of the Annual Educational Conference in which the award will be received.

## **PROCEDURES**

### **1. Nominations:**

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.
- c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.
- d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee.

### **2. Review and Selection:**

- a. All nominations and their supporting materials shall be reviewed and evaluated by each member of the Committee. The members may determine which of the nominees are qualified by consensus or by ballot among themselves.
- b. Of the nominees determined to be qualified, the Committee shall select the one individual who in their judgment is the most qualified of all the nominees.
- c. The recommendation of the Committee shall be forwarded to the Board of Directors for final approval. The Board may request to see the written supporting materials. Should the Board disagree with the Committee's recommendation, it may request the Committee to submit an alternate recommendation.

3. **Award Specification:** The award shall be a metal plate, mounted on an appropriate wooden base, approximately 8 inches by 10 inches in size. It shall be inscribed as shown in the following example:

<p style="text-align: center;">ROOKIE OF THE YEAR AWARD</p> <p style="text-align: center;">Presented to</p> <p style="text-align: center;">First M. Name</p> <p style="text-align: center;">by the</p> <p style="text-align: center;">Washington State Environmental Health Association</p> <p style="text-align: center;">Date</p>
---

4. **Presentation:**

- a. The award shall be presented (annually, provided a qualified candidate is nominated and selected) during the WSEHA Annual Educational Conference.
- b. The presentation shall be made by the Chairman of the Nominations and Awards Committee or by some other appropriate person designated by the Committee Chair.
- c. The Committee shall prepare an article for submission to the *WSEHA Newsletter*, together with an accompanying photograph of the recipient receiving the award.

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## **ENVIRONMENTAL HEALTH STORY OF THE YEAR AWARD**

### **PURPOSE**

The purpose of this award is to give recognition to the print, television, and radio media for excellent and accurate coverage of environmental health issues. The distribution of information has always been a team effort between public health and the media to best serve the public.

### **POLICY**

It shall be the policy of this Association to only make this award to nominated individuals meeting the eligibility criteria stated in this section. If in the judgment of the Committee or Board of Directors, none of the nominated individuals meet the criteria, no award shall be made in that year.

### **ELIGIBILITY CRITERIA**

To be eligible for this award, the nominee(s) must:

1. Be a member, or team of members, of the news media;
2. Have written or presented a story to a broad public audience that provided information of environmental health (not environmental protection) importance during the calendar year preceding the Annual Educational Conference where the award is presented; and
3. Not have been a previous recipient of the award.

### **PROCEDURES**

#### **1. Nominations:**

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.

- c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.
- d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee.
- e. The nomination and relevant supporting materials should include a copy of the following:
  - 1) For a print story, a copy of the complete article or a condensed version from a media web-site;
  - 2) For a television story, a video tape or a written description; and
  - 3) For a radio story, an audio tape or a written description.

**2. Review and Selection:**

- a. All nominations and supporting materials shall be reviewed by each member of the Committee. The members may determine which nominees are eligible by consensus or by ballot.
- b. Of the nominees determined to be qualified, the Committee shall select the one individual, or team of individuals, who in their collective opinion is most deserving of this award.
- c. The recommendation of the Committee shall be forwarded to the Board of Directors for final approval. The Board may request to see the supporting materials. Should the Board disagree with the Committee's recommendation, it may request the Committee to submit an alternate recommendation.

3. **Award Specifications:** The award shall be a metal plate, mounted on an appropriate wooden base, approximately 8 inches by 10 inches in size. It shall be inscribed as shown in the following example:

ENVIRONMENTAL HEALTH STORY  
OF THE YEAR  
DURING 20??

Presented by the

Washington State Environmental Health Association

to

First M. Name

Media Outlet Name

for

Story Name

Date published/broadcast

**4. Presentation:**

- a. The award shall be made (annually, if a qualified and willing candidate is nominated) during the Annual Educational Conference.
- b. The presentation shall be made by the Chairman of the Nominations & Awards Committee or by some other appropriate person designated by the Chair.
- c. The recipient(s) of the award shall be encouraged to attend the Conference to receive the award.
- d. The Committee shall, if deemed appropriate, prepare an article for the *WSEHA Newsletter*, together with a photograph of the recipient receiving the award.

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## **MOST HUMOROUS/EMBARRASSING MOMENT AWARD**

### **PURPOSE**

The purpose of this award is to give recognition to the human (humorous) side of the practice of environmental health by highlighting a member who found himself or herself in a humorous and possibly embarrassing situation while performing his/her duties as an environmental health practitioner.

### **POLICY**

1. It shall be the policy of this Association to only make this award to nominated individuals meeting the eligibility criteria stated in this section.
2. This award shall not be made if, to the best knowledge and belief of the Committee, a member would be unduly embarrassed or discomfited by the presentation.

### **ELIGIBILITY CRITERIA**

To be eligible for this award, the nominee must:

1. Be a member in good standing of the Association in any membership category;
2. Not have been a previous recipient of the award, nor be currently serving as an officer or director of the Association; and
3. Be amenable to receiving the award at the Annual Educational Conference.

### **PROCEDURES**

#### **1. Nominations:**

- a. Nominations may be made by any member of the Association. A person who is not a member of the Association, but who has worked closely with the nominee, may recommend an individual for nomination to any member of the Association and in particular to the Regional Vice-President for the region in which the nominee resides.
- b. Each year each Regional Vice-President should attempt to identify someone in his/her region who meets the eligibility criteria for nomination for this award.



c. The nomination, together with all required supporting materials, must be submitted to the Nominations & Awards Committee at least two months prior to the annual meeting of the Association, in order to be considered for that year.

d. Nominations must be made in writing, address each of the eligibility criteria, and be accompanied by sufficient supporting materials to permit the Committee to make a fair and complete evaluation of the nominee. The nomination and relevant supporting materials should include documentation or testimony to verify the incident. Pictures, records, or accounts of witnesses to the event may be provided.

**2. Review and Selection:**

a. All nominations and their supporting materials shall be reviewed by each member of the Committee. The members may determine which nominees are eligible by consensus or by ballot.

b. Of the nominees determined to be qualified, the Committee shall select the one individual who in their collective opinion is most deserving of this award.

c. The recommendation of the Committee shall be forwarded to the Board of Directors for final approval. The Board may request to see the written supporting materials. Should the Board disagree with the Committee's recommendation, it may request the Committee to submit an alternate recommendation.

**3. Award Specifications:**

a. The Award shall be one that is applicable and appropriate to the nature of the incident for which the award is being made.

b. A certificate, suitable for framing, similar to the following example shall also be issued to the recipient.

The  
Washington State Environmental Health Association

Presents to	
First M. Name	
The 20??	
MOST HUMOROUS/EMBARRASSING MOMENT AWARD	
in recognition of .....	
Date	_____
	President

**4. Presentation:**

- a. The award shall be made (annually, providing a qualified and willing candidate is nominated) during the Annual Educational Conference.
- b. The presentation shall be made by the Chairman of the Nominations & Awards Committee or by some other appropriate person designated by the Chair.
- c. The Committee shall, if deemed appropriate, prepare an article for the *WSEHA Newsletter*, together with a photograph of the recipient receiving the award.

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**JOHN NORDIN OUTSTANDING SANITARIAN AWARD RECIPIENTS**

1962	Hayes Evans, Jr.	1989	Dennis Kroll
1963	Dee Sherlock	1990	Gary Fraser
1964	Harold Amundsen	1991	Charles A. Bartleson
1965	Roy Olson	1992	Candace Ledford
1966	<i>not awarded</i>	1993	Jane Hedges
1967	John Fish	1994	George Schlender
1968	Larry Tucker	1995	Daryl Way
1969	Jerry Cluckey	1996	Richard Bernhardt
1970	<i>not awarded</i>	1997	Steve Wecker
1971	Wilbur VanLeuvan	1998	Don Leaf
1972	Charles Reagan	1999	Tania Busch-Weak
1973	Bill Miller	2000	Janet Anderberg
1974	John Nordin	2001	Linda Hofstad
1975	Carl Osaki	2002	<i>not awarded</i>
1976	Pat Vosse	2003	Phil Brinker
1977	<i>not awarded</i>	2004	<i>not awarded</i>
1978	Karen VanDusen	2005	Rose Silloway
1979	Gary Plews	2006	<i>not awarded</i>
1980	<i>not awarded</i>	2007	Chuck Treser
1981	Kimball Jones	2008	<i>not awarded</i>
1982	Tom Barton	2009	Gary Bickett
1983	Dave Lenning	2010	<i>not awarded</i>
1984	Bob Howell	2011	Randy Durant
1985	Linda Chapman	2012	<i>not awarded</i>
1986	<i>not awarded</i>	2013	Dave Tipton
1987	John Thayer		
1988	Stan Vendetti		

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**JACK B. HATLEN INSPIRATIONAL AWARD RECIPIENTS**

1980	Jack B. Hatlen	1998	Ned Therien
1981	Larry Kamberg	1999	David Compton
1982	<i>not awarded</i>	2000	Mary Ferluga
1983	<i>not awarded</i>	2001	Richard Ellis
1984	Karen Albrecht	2002	<i>not awarded</i>
1985	Tracey Driflot	2003	Darrell Cochran
1986	Joy Keniston-Longrie	2004	<i>not awarded</i>
1987	Pamela Heeter	2006	Richard Pedlar
1988	Diane Bierlein	2007	<i>not awarded</i>
1989	Janet Anderberg	2008	Tom Kunesh
1990	Nedda Turner	2009	<i>not awarded</i>
1991	Chuck Treser	2010	<i>not awarded</i>
1992	John Thayer	2011	<i>not awarded</i>
1993	Paul Chudek	2012	<i>not awarded</i>
1994	Gregg Grunenfelder	2013	Mark Toy
1995	Thomas Barton		
1996	<i>not awarded</i>		
1997	John Hadman		

**ENVIRONMENTAL HEALTH SPECIALIST OF THE YEAR AWARD RECIPIENTS**

2000	Rick Porso	2008	Sue Kennedy
2001	<i>not awarded</i>	2009	<i>not awarded</i>
2002	Sue Davis	2010	<i>not awarded</i>
2003	Ned Therien	2011	<i>not awarded</i>
2004	<i>not awarded</i>	2012	<i>not awarded</i>
2005	<i>not awarded</i>	2013	Joe Graham
2006	<i>not awarded</i>		
2007	<i>not awarded</i>		

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**ED PICKETT MEMORIAL STUDENT SCHOLARSHIP RECIPIENTS**

1985	Jim Sackville-West	Senior	University of Washington
1986	Gertrude Coville	Senior	University of Washington
1987	Sharon J. Quiring	Senior	University of Washington
1988	Ki Ran Shin	Junior	University of Washington
1989	Jeffrey King	Junior	University of Washington
1990	Patricia S. Davis	Junior	University of Washington
1991	Celine P. Staeheli	Junior	Central Washington University
	J. Lorne Sanford	Senior	University of Washington
1992	Sylvie Adam	Senior	University of Washington
1993	Michaela Trusty	Senior	University of Washington
1994	Christopher Hardwick	Sophomore	Edmonds Community College
	Jennifer Swain	Senior	University of Washington
1995	Tonya Thompson	Senior	University of Washington
	Terral Wilson	Junior	University of Washington
1996	Michelle Cowan	Senior	University of Washington
	Gabriella DePavia	Junior	University of Washington
1997	Thu B. Bui	Senior	University of Washington
1998	Kenton Wise	Junior	University of Washington
1999	Melissa Spencer	Senior	University of Washington
2000	Phebe Mason	Senior	University of Washington

**CIND M. TRESER MEMORIAL STUDENT SCHOLARSHIP RECIPIENTS**

2001	Shireen S. Assaf		University of Washington
2002	Beth Glynn		
2003	Britt Pfaff-Dunton		
	Meagan Yoshimoto		
2004	<i>not awarded</i>		
2005	<i>not awarded</i>		
2006	<i>not awarded</i>		
2007	Anh-Thu Le	Senior	University of Washington
	Abebe Aberra	Senior	University of Washington
2008	Emily Cane		
	Amanda Connell		
2009	Alyssa Vivas		
	Kendra Broadwater		
2010	<i>not awarded</i>		
2011	<i>not awarded</i>		
2012	<i>not awarded</i>		
2013	Tess E. Wilson		University of Washington
	Freya S Fradenburgh		Western Washington University

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### ROOKIE OF THE YEAR AWARD RECIPIENTS

1988	Michael Bratcher	1999	Eric Meyer
1989	Wendy Von Eaton	2000	<i>not awarded</i>
1990	Glen Patrick	2001	Toni Bui
1991	Scott Berbells		Keith Chhum
1992	<i>not awarded</i>	2002	Susan Shelton
1993	<i>not awarded</i>	2003	Brad Zulewski
1994	Leticia Vasquez	2004	<i>not awarded</i>
1995	Lisamarie Carpenter	2005	<i>not awarded</i>
	Kim Lincoln	2006	<i>not awarded</i>
	Mark Rowe	2007	Cezanne Murphy-Levesque
1996	Charles DeJonckheere	2008	<i>not awarded</i>
	Darryl Flaspahler	2009	Cinnamon Brown
	Ed North	2010	<i>not awarded</i>
1997	Eric Evans	2011	Phil Hagihara
	Quynh-Anh Nguyen	2012	<i>not awarded</i>
	Lars Siefert	2013	<i>not awarded</i>
1998	Lulu Chou		

### ENVIRONMENTAL HEALTH STORY OF THE YEAR AWARD RECIPIENTS

2000	Kimberly Mills	Seattle P-I, "Analyzing the Meth Offensive"
2001	Sandi Doughton	Tacoma News Tribune, "Another Victim of Tainted Mussels"
2002	<i>not awarded</i>	
2003	<i>not awarded</i>	
2004	<i>not awarded</i>	
2005	<i>not awarded</i>	
2006	<i>not awarded</i>	
2007	<i>not awarded</i>	
2008	<i>not awarded</i>	
2009	<i>not awarded</i>	
2010	<i>not awarded</i>	
2011	<i>not awarded</i>	
2012	<i>not awarded</i>	
2013	<i>not awarded</i>	

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**MOST HUMOROUS/EMBARRASSING MOMENT AWARD RECIPIENTS**

1988	Marianne Guichard
1989	<i>not awarded</i>
1990	Don Oliver
1991	<i>not awarded</i>
1992	<i>not awarded</i>
1993	<i>not awarded</i>
1994	<i>not awarded</i>
1995	<i>not awarded</i>
1996	<i>not awarded</i>
1997	<i>not awarded</i>
1998	<i>not awarded</i>
1999	Will Satak
2000	<i>not awarded</i>
2001	<i>not awarded</i>
2002	<i>not awarded</i>
2003	<i>not awarded</i>
2004	<i>not awarded</i>
2005	<i>not awarded</i>
2006	<i>not awarded</i>
2007	<i>not awarded</i>
2008	<i>not awarded</i>
2009	<i>not awarded</i>
2010	<i>not awarded</i>
2011	<i>not awarded</i>
2012	<i>not awarded</i>
2013	<i>not awarded</i>