

**Washington State Environmental Health Association
Board of Directors Meeting Minutes**



Date: Tuesday, February 20, 2024
Time: 12:10 pm – 1:00 pm
Location: Zoom, Meeting ID: 852 5653 1718, Passcode: F2uXp4

PRESIDENT	Susan Shelton	X	CENTRAL V-P	James Rivard	
PRESIDENT ELECT	Sammy Berg	X	OLYMPIC V-P	Jodie Holdcroft	X
IMM. PAST PRESIDENT	Nancy Bernard	X	SOUTHWEST V-P	Jeremy Simmons	X
SECRETARY	Jen Garcelon	X	EASTERN V-P	Vikki Barthels	X
TREASURER	Jesse Smith	X	NORTHWEST V-P	Ethan Schmidt	
EXECUTIVE SECRETARY*	Megan McNelly	X	NEHA REP*	Bill Emminger	AB

*non-voting positions

12:11 pm **Call to Order, Roll Call, Approve Minutes from January, Approve Agenda** *S. Shelton* **Action**

Sammy moves to approve January meeting minutes. Vikki seconds. Add Nancy and Bill to attendance of January 23. Vikki motions to approve amendment of Nancy and Bill's attendance. Sammy seconds. All approved.

2024 WSEHA Budget *J. Smith* **Action**

Review of WSEHA budget. Total proposed 2024 budget overall is net **-\$5,000**. The AEC typically receives more revenue than budgeted. WSEHA investments are growing. Jesse is comfortable with the budget.

The budget includes a new Treasurer cost of \$200 for QuickBooks. QuickBooks is on a subscription model instead of purchasing discs. QuickBooks under the subscription model has tech support.

Jodie makes a motion to approve the 2024 budget as presented including the QuickBooks. Sammy seconds. All approved.

Quickbooks *J. Smith* **Action**

The organization will use QuickBooks or other accounting software. *Sammy makes motion to adopt subscription-based annual fee for accounting software for use of the Treasurer. It is cloud based, so others can log onto the accounts. Jodie seconds. All approved.*

2024 AEC-Social Committee*J. Holdcroft*

Jodie provided information on the use of the Little Hopper for transportation to cornhole tournament at Bale Breaker Brewery for \$2,294. They provide brewery and winery tours. They will do continuous roundabouts between hotels and venue. The social committee prefers Bale Breaker. Single Hill does not allow reservations; it's within walking distance to the hotels and no food vendors for the amount of participants. This would be an increase in the AEC budget. The co-chairs met and there's no cost for no host bar. They are providing mocktails.

Discussion on using reusable glassware with WSEHA logo. Further discussion next month.

Sammy motions to make the budget an action item for the agenda. Nancy and Jesse seconds. All approved.

Sammy moves to accept bid for Little Hopper with the recognition the social committee will reduce hours of operation on the estimate. Jesse seconds the motion. Jeremy abstains, otherwise all approved.

12:48 pm**Adjourn***S. Shelton*

Jesse moves to adjourn. Sammy seconds. All approved.