

**Washington State Environmental Health Association
Board of Directors Meeting Minutes**



Date: Tuesday, December 19, 2023
Time: 12:14 pm – 1:20 pm
Location: Zoom, Meeting ID: 852 5653 1718, Passcode: F2uXp4

PRESIDENT	Susan Shelton	X	CENTRAL V-P	James Rivard	x
PRESIDENT ELECT	Sammy Berg	X	OLYMPIC V-P	Jodie Holdcroft	X
IMM. PAST PRESIDENT	Nancy Bernard	X	SOUTHWEST V-P	Jeremy Simmons	X
SECRETARY	Jen Garcelon	LATE	EASTERN V-P	Vikki Barthels	ABS
TREASURER	Jesse Smith	X	NORTHWEST V-P	Ethan Schmidt	X
EXECUTIVE SECRETARY*	Megan McNelly	X	NEHA REP*	Bill Emminger	X

*non-voting positions

12:14 pm	Call to Order, Roll Call, Approve Minutes from October, Approve Agenda	<i>S. Shelton</i>	Action
	<p><i>October Minutes approved</i></p> <p><i>Agenda approved</i></p> <p>Motion – Nancy</p> <p>Second – Sammy</p> <p>All aye</p>		

Treasurer's Update	<i>J. Smith</i>	Info
<p>Investments ~177k. \$35k not put back into investments yet. Jesse will need to contact person to get process again. \$212k investments will be around at the peak it was a few years ago. The checking account is higher than usual due to investment funds that will be used.</p> <p>2023 AEC P&L is posted. Profit was around \$30,000. This was a higher profit due to increased attendance. Question around profit - WSEHA needs conference to balance for the year. Is the AEC pricing correctly done? Should prices lower and take a little bit more of a risk. Jodie mentioned using funds to make an investment into the technology for the conferences. Susan mentioned expanding investments in members – students, etc.</p> <p>2023 P&L shows \$75k but \$35k is for the investment accounts.</p>		

Register shows money flow. Deposits are usually memberships and conference registration. Small amounts from donations and interest.

No anticipated changes to the financial side.

AEC Budget

K. Lott

Action

Katie and Anne presented the AEC budget. The budget is based on 200 attendees and is under \$80,000. The largest part is the food and beverage costs. They are contracting all technology through the conference center. Significant discussion around the bar and drink tickets at the Monday social. Board members discussed whether offering alcohol to attendees caused problems and/or responsibility for people who overindulge. The Board approved the budget with the removal of the bar and drinks. It may be added later. Off-setting the drinks with another attraction may be needed to keep attendance at the poster session and social. Further discussion needed at the next meeting regarding

Motion: Sammy - Budget approved with the removal of the alcohol service.

Second: Nancy

Aye: 4

Nay: 3

Abstain:

Student Scholarship Travel Request

E. Hovis

Action

Concept supported but due to time, item scheduled for January meeting.

2024 IHC Recipient – Clean Water for Haiti

M. McNelly

Action

IHC committee has proposed Clean Water for Haiti as the 2024 IHC recipient. The Board likes the idea but has concerns regarding the rating of the charity as well as the specifics on how the organization is operating given the current political situation. In the documents provided, the organization indicated they switched models to a local contact on the ground to implement the programs. Megan will contact Layken to get additional information.

Proposal tabled until January meeting.

NEHA Update

B. Emminger

Info

Bill presented about the Day on the Hill. While the Board supported the idea, no Board members desired to attend.

Executive Secretary Contract

S. Shelton

Action

1:20 pm

Adjourn

S. Shelton
