

**Washington State Environmental Health Association
Board of Directors Meeting Minutes**



Date: Tuesday, April 28, 2026
Time: Noon – 12:55 pm
Location: <https://us06web.zoom.us/j/84021147359?pwd=d4JCbb42xpV62j1hUMCsm2c2346XBG.1>

PRESIDENT	Jeremy Simmons	X	CENTRAL V-P	James Rivard	X
PRESIDENT ELECT	Dayna Katula	X	OLYMPIC V-P	Anne Moen	X
IMM. PAST PRESIDENT	Vacant		SOUTHWEST V-P	Katie Lott	X
SECRETARY	Jen Garcelon	X	EASTERN V-P	Vikki Barthels	X
TREASURER	Jesse Smith	X	NORTHWEST V-P	Vacant	
EXECUTIVE SECRETARY*	Megan McNelly	X	NEHA REP*	Bill Emminger	X

*non-voting positions

12:03 pm **Call to Order, Roll Call, Approve Agenda, Approve Minutes** *J. Simmons* **Action**

Motion: Katie Lott
 Second: Vikki Barthels
 All Approved

2026 WSEHA Budget *J. Smith* **Action**

Jesse posted \$206K in investment accounts; down ~\$10K; bank account has \$105K; P&L 2025 report doesn't show as much detail due to differences in QuickBooks (the more expensive version is costly and not worth the extra funds).

The actuals and proposed budgets are similar. The 2026 proposed budget is similar, lowered membership income and AEC); scholarship funding is the same as 2025.

Getting taxes ready at the end of this week. The paper draft will be sent over.

Budget approved postponed until revisions made for taxes and 2026 AEC costs.

2026 AEC *D. Katula/M. McNelly* **Discussion**

Registration Costs

How does WSEHA want to determine registration costs for AEC? Do we want to subsidize registration? How will that work with the platform WPHA uses?

Proposed rates \$450 for early bird; \$540 after early bird; \$195 for students

With NEHA AEC in Spokane, WSEHA subsidized \$100 per registration for 100 WSEHA members; so \$10K.

Discussion on the logistics of registration and payment to WPHA.

The 2025 WSEHA AEC registration was \$400/\$450.

WSEHA has funds to subsidize registration for WSEHA members. Suggestion of \$100 for 100 members. Early bird registration is July 28, 2026.

Discussion on student registration and subsidies. Are the students helping with conference logistics?

Scholarships available but WSPHA would want it to be a competitive process. It would be nice if students were able to volunteer but would not be required to receive the subsidy.

Motion (Vikki): subsidize 100 AEC registrations for WSEHA members by \$100 each and 20 student members by \$100 each, to a maximum of \$12,000.

Second – Anne

None opposed (Jen absent)

Adjourn
12:45

J. Simmons

Action
