

Washington State Environmental Health Association Board of Directors Meeting AGENDA

Date: Friday, September 10, 2021
Time: 9:30 am – 11:00 am
Call Info: 877-311-2008, code 300864#
Website Link: [Board](#); password: WSEHABoard



9:30 am	Call to Order, Roll Call	<i>T. Kunesh</i>																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">President</td> <td style="width: 25%;">Tom Kunesh</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Central V-P</td> <td style="width: 20%;">James Rivard</td> <td style="width: 5%; text-align: center;">x</td> </tr> <tr> <td>President Elect</td> <td>Nancy Bernard</td> <td style="text-align: center;">x</td> <td>Olympic V-P</td> <td>Jodie Holdcroft</td> <td style="text-align: center;">x</td> </tr> <tr> <td>Imm. Past President</td> <td>Mike Young</td> <td></td> <td>Southwest V-P</td> <td>Jeremy Simmons</td> <td style="text-align: center;">x</td> </tr> <tr> <td>Secretary</td> <td>Jen Garcelon</td> <td style="text-align: center;">x</td> <td>Eastern V-P</td> <td>Ben Stone</td> <td></td> </tr> <tr> <td>Treasurer</td> <td>Jesse Smith</td> <td style="text-align: center;">x</td> <td>Northwest V-P</td> <td></td> <td></td> </tr> <tr> <td>Executive Secretary</td> <td>Megan McNelly</td> <td style="text-align: center;">x</td> <td>NEHA Rep</td> <td></td> <td></td> </tr> </table>	President	Tom Kunesh	x	Central V-P	James Rivard	x	President Elect	Nancy Bernard	x	Olympic V-P	Jodie Holdcroft	x	Imm. Past President	Mike Young		Southwest V-P	Jeremy Simmons	x	Secretary	Jen Garcelon	x	Eastern V-P	Ben Stone		Treasurer	Jesse Smith	x	Northwest V-P			Executive Secretary	Megan McNelly	x	NEHA Rep			
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9:32 am	Approval of Agenda	<i>T. Kunesh</i>																																				
	Nancy motioned. Jodie seconded. Motion passed.																																					
9:34 am	Approval of Minutes	<i>T. Kunesh</i>																																				
	Correction: 11:53 committee reports incomplete sentence; add in “newsletter” Jodie motioned. Nancy seconded. Motion passed.																																					
9:36 am	Email vote results	<i>M. McNelly</i>																																				
	2021 Scholarship Recipients – 6 aye, 0 nay, 0 abstain Checks mailed and sent out to recipients. Jesse going to follow-up with one of the recipients to see if the check was received. If not, the original check will need to be cancelled and a second check sent.																																					
9:38 am	Executive Secretary’s Report	<i>M. McNelly</i>																																				
	Membership Report Membership has continued a slight decrease since January (see membership report) down to 107																																					

members.

9:45 am Membership Retention

Jodie suggested a social event (beer/cornhole) may be a good boost for morale. Mark Toy has done a large amount of legwork to research locations in Tacoma. A regional event may be appropriate, depending upon COVID. Current rates don't allow/encourage gatherings at the moment.

See discussion under NEHA

10:00 am Treasurer's Report

J. Smith

The checking account profit and loss is negative \$8-9k; \$7k is scholarships and the IHC donation so this is no big surprise. Income is minor compared to the expenses. Overall, the checking account has a healthy balance, around \$35k. The register provides YTD income/outlay.

Investments: \$216k between two accounts; this year has increased \$34k since the beginning of the year

Money isn't an issue at this time but next year Calvert will need to be cashed out to cover NEHA in 2022 and AEC expenses for 2023 (hotel deposits, etc). This will not likely occur until later in the year so a decision will need to be made as to which account the money will be pulled.

Tom asked if there were any tax implications to cash out? Jesse said that no tax will need to be paid, at this time, but if income is too high, it can affect the type of non-profit status. It may change the type of reporting/report form. Change from 501(3)c if too much money is pulled out but Jesse doesn't think that WSEHA will need to reach that threshold.

10:15 am Committee Reports

- Publications: Anne back; submissions due September 20th; a discussion of the newsletter articles was held. A recruitment for the vacant VP position (NW region) will be included, along with Call for Papers, Scholarship announcement, President's message, and possible message from RVPs, if there's time.
- Awards: Scholarship Presentation; \$ increase appreciated
- NEHA Affiliate: position is vacant
- IHC: Steven is still chair; Ashlee-Rose has stepped down completely. Juan Gomez may be interested as a co-chair? Nancy will ask. Steven is maintaining Washington residency and

would like to remain active.

Regional VP Reports

- Central: Some staff still in response, others back to normal duties.
- Eastern: no report
- Northwest: Whatcom has surpassed January peak, but indicators show that it may be flattening out. Vaccine has been more robust than earlier in roll-out; testing has been pressed partially due to being a border county (work/personal relationships) and require test within past 72 hours. One third of staff is reassigned to response after being back to normal work duties resulting in routine work not being completed, taking care of urgent/new business as a priority; outdoor inspections completed.
- Olympic: COVID numbers at all-time highs. There has been an increase in vaccination rates. The food program is not doing interviews – no longer case/contact tracing, being done by state; There's a focus on education to establishments on contact info/COVID; establishments are reaching out to LHJ to help resolve COVID concerns. There are/may be local resources through EAP, for any employee who may need them. All employees must be vaccinated.
- Southwest: Similar place to rest of state - high spike (Mason Co), rivaling January. Vaccine resistance continues; noticed more division between the groups of people who mask/don't mask.

Discussion regarding education/handling the public who refuse to mask or vaccinate and handling general frustrations of the jobs. Possible Zoom call for sharing/zoom coffee hour/panel discussion to discuss best practices & challenges. Jen and Jodie will help organize. DOH may have zoom accounts to use if/when it comes time

10:20am

2022 AEC

T. Kunesh

- MOU authorization

The MOU is the exact same as the previous approved version except for the dates for the 2022 conference and days of the week for the Board meetings. Terms, registrations, proposed contribution is the same. 100 members = \$10,000 contribution
Jodie motioned to authorize Tom to act as a liaison (Nancy as a back-up) between NEHA/WSEHA for planning the 2022 AEC in Spokane. Jesse seconded. Motion passed.

Jodie motioned to approve the MOU from NEHA regarding the 2022 AEC in Spokane.
Jen and Nancy seconded. Motion passed.

- Planning Committee: meet next Friday

- Call for Papers: will be going out soon; going to be a challenge to recruit speakers? Encourage Board members to help with outreach. Tom would like to have plan in place by the end of November.

10:40 am Annual Board Meeting & Board succession – [TABLED]

T. Kunesh

Board had continued in current roles due to COVID/Annual meeting. Overall, Board is ok. Transition is anticipated to occur at the next AEC. Jeremy willing to step down if there's someone else in the SW region who would like to take up the role. Stable leadership in the Association is important and it may not feel like we're doing a lot for the membership but there are ideas we have. We still exist, we're financially healthy.

11:10 am Adjourn

T. Kunesh

Nancy motioned, Jeremy seconded. Motion passed.