

**Washington State Environmental Health Association
Board of Directors Meeting Minutes**



Date: Tuesday, January 23, 2024
Time: 12:10 pm – 1:00 pm
Location: Zoom, Meeting ID: 852 5653 1718, Passcode: F2uXp4

PRESIDENT	Susan Shelton	X	CENTRAL V-P	James Rivard	
PRESIDENT ELECT	Sammy Berg		OLYMPIC V-P	Jodie Holdcroft	
IMM. PAST PRESIDENT	Nancy Bernard		SOUTHWEST V-P	Jeremy Simmons	X
SECRETARY	Jen Garcelon	X	EASTERN V-P	Vikki Barthels	X
TREASURER	Jesse Smith	X	NORTHWEST V-P	Ethan Schmidt	X
EXECUTIVE SECRETARY*	Megan McNelly	X	NEHA REP*	Bill Emminger	

*non-voting positions

12:15 pm	Call to Order, Roll Call	<i>S. Shelton</i>	Action
	<p>Continuation of Student Scholarship Travel Request Discussion <i>Continued from Dec and January meetings</i></p> <p>First Item-Discussion on stipend based on number of scholarship awardees. Jesse provided some history on the WSEHA scholarship fund. It used to be \$2K, raised to \$5K.</p> <p>In 2023, Board approved \$500 stipend, but it was not used. A stipend is taxed, whereas a scholarship is not taxed. Need clear guidance on travel, i.e., X amount if within Y distance, and A amount if B distance. Jesse’s preference is predetermined cap or amount. His idea is to cap at \$500-\$600. If per diem, reimbursement after cost.</p> <p>For any changes in 2024, the money would come from the general fund because the AEC budget has been passed.</p> <p>Second Item-Discussion on reduced registration or no cost if a student volunteers. Jesse supports a reduced rate, but is capped at a certain number of student registrations. Traditionally, 8 full conference registrations were compensated if they volunteered 8 hours.</p> <p>Jobs for students include registration, silent auction room, AV and session moderating.</p> <p>Discussion on setting a 20 student cap.</p>	<i>S. Shelton</i>	Action

Jesse motions scholarship awardees, \$500 stipend if traveling over 100 miles, and \$150 if less than 100 miles. Nancy seconds. Discussion on changing the mileage to 60 miles. Amendment to change 60 miles, Jesse motions friendly amendment, Nancy seconds. All approved. Motion to provide scholarship awardees a stipend: if the awardee travels more than 60 miles, the stipend is \$500, if the awardee travels less than 60 miles \$150, passes.

Motion to allow up to twenty students registration covered one day or full conference if they work 8 for full conference, 2 hours one day, and 3-4. Jesse, Vikki seconds. Discussion on ensuring the students work their hours. Follow-up with Emily on defining student work and fulfilling requirement. Students will work 2-8 hours depending on the amount of time of conference, half-day, full-day, or full conference. All approved. Motion to allow up to twenty students registration covered for half-day, full-day, or full-conference if they work 2-8 hours, passes.

12:55 pm

Adjourn

S. Shelton