



Date: Wednesday, May 9, 2018
Time: 7:00 – 8:00 am
Location: Hotel RL, 2018 AEC
Conference Call: 1-877-311-2008, code 300864#

Call to Order (7:06 am)

Roll Call

Joe Graham (*President*) present, Mike Young (*President-Elect*) present, Michael Baker (*Immediate Past-President*)- not present, Jesse Smith (*Treasurer*) present, Jen Garcelon (*Secretary*) present, Dayna Katula (*Executive Secretary*) present, James Rivard (*Central Vice-President*)- not present, Jodie Holdcroft (*Olympic Vice-President*) present, Jeremy Simmons (*Southwest Vice-President*) present, Chris Skidmore (*Eastern Vice-President*) present, Bill Angel (*Northwest Vice-President*)- not present, Matt Reighter (*NEHA Representative*) present.

Approval of Minutes from February 26, 2018 Board Meeting

Mike made a motion, Jen seconded, approved.

Approval of Agenda

Joe added the Board's use of electronic voting to the agenda.

Joe made a motion, Jodie seconded, approved.

Election results

Jen unanimously won the office of Secretary. Multiple people were nominated for President-Elect; Tom Kunesh had the most votes and accepted the position of President-Elect.

Joe made a motion to accept the election results, Mike seconded, approved.

President-Elect volunteer

See Election results above.

WSEHA membership count

In February 2018, the membership count was 153. Currently, there are 245 members. The AEC registration fees are responsible for the increase in membership.

Treasurer's Report

There's about \$112K in the investment accounts. There's about \$60K in the checking account, with ~\$30K of AEC expenses still to come out. Joe thought that we'd break even with the 2018 AEC.

We should start looking for people who are willing to participate on a financial committee since WSEHA is going to have to start filing more complicated tax forms starting in the 2018 tax year.

Proposal to change Policy & Procedure for Past President duties

Joe proposed that the Immediate Past President should keep track of retired EH folks or EH professionals that passed away.

We need to come up with a definition for "retired" since some people retire and then take a part time job. Joe would like people to email him or call him with information on retired or deceased EH professionals. He would like to have an annual slide show or presentation for the AEC.

2019 AEC

Liz Coleman is the Chair for the conference, and we don't have a co-chair yet. Joe would like someone from the Tacoma-Pierce County Health Department to be the co-chair so that they can be the chair when the AEC goes back to Western Washington.

Joe said that we should use Conference Direct again to negotiate next year's venue for the AEC.

Joe made a motion to allow Liz to use Conference Direct to secure a venue, Jodie seconded, approved.

NEHA Update

NEHA has a full-time staff member that lobbies for them. In Washington D.C., they visited 42 offices and lobbied for 3 main initiatives: Environmental Health Workforce Act, increased funding for National Center for Environmental Health, and reauthorization for the All-Hazards Preparation Act. NEHA held a Board meeting and approved 2 new papers (marijuana-infused edibles and mosquito control).

NEHA's virtual conference will take place on vector control and the presentations will be recorded so that people can view them on their own time. The presentations will be available for about a month after the meeting.

NEHA's AEC is in June 2018 in Anaheim, CA in conjunction with Healthy Homes. There will be a conference planning workshop that will go over exhibitor retention, Conference Direct, etc.

Mike Young and Jen Garcelon will be attending NEHA's AEC.

Regional Vice-Presidents' Reports

- **Olympic Region** - *Jodie Holdcroft: No report*
- **Central Region** – *Not present*
- **Northwest Region** – *Not present*
- **Southwest Region** – *Jeremy Simmons: No report*
- **Eastern Region** – *Chris Skidmore: No report*

AEC hot wash

Will take place in the Fir Ballroom as soon as the AEC concludes.

New Business-Board's use of electronic voting

Joe will work with Shawn to come up with language for the Policy & Procedures Manual because we haven't been following the procedure according the manual to a tee. He'd like to change the procedure and the language to match the procedure to make electronic voting a more efficient process.

Joe reminded Board members to use the survey form to vote rather than just replying "yes" to the email so that it's easier to keep track of votes.

Adjourn

At 7:47 am, Chris made a motion to adjourn, Jodie seconded, approved.